



Student Absence Form

Paper Format

Print and complete the following form and send it to school with your child or email the completed form directly to any of the following office personnel.

- Mrs. McDonald, Administrative Assistant (mcdonalda@hopewellarea.org)
- Mr. Ceccarelli, Assistant Principal (ceccarellil@hopewellarea.org)
- Mr. Katkich (katkiche@hopewellarea.org)

If your child was seen by a medical professional, make certain to attach a copy of a doctor's provided excuse to the Student Absence Form.

Electronic Format

If you wish to complete the Student Absence Form electronically, you may do so via the following link. However, if your child was seen by a doctor and you need to submit evidence of the doctor visit, you will have to submit a copy to Mrs. McDonald (Administrative Assistant) or email her a copy at mcdonalda@hopewellarea.org

<https://forms.gle/1WSYW9zHHRmXmjmC7>



Hopewell Area School District

2354 Brodhead Road
Aliquippa, PA 15001
724-375-6691

Student Absence Form

Student's Name (First & Last): _____ Grade: _____

Homeroom Teacher's Name: _____

Date(s) of Absence(s): _____

Reason for Absence(s):

Parent/Guardian Name (First & Last): _____

Parent/Guardian Signature: _____ Date: _____

Attention: This form must be given to your child's homeroom teacher or the main office **within three days of returning to school.** Failure to do so will result in the date(s) being recorded as illegal, unlawful and in violation of Pennsylvania School Code's Compulsory Attendance Law.

Parents/Guardians found to be in violation of the Compulsory Attendance Law are subject to fines, etc.

=====

For School Use Only:

Excused

Unexcused Illegal

Date Received: _____