

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
JUNE 28, 2022

The Board of Directors of the Hopewell Area School District conducted a virtual and in person Board meeting on Tuesday, June 28, 2022. This meeting was recorded.

The meeting was called to order at 7:01 p.m. by David Bufalini, Board President.

Prayer and Pledge of Allegiance was led by Ms. McKittrick. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
Carla Buxton
Daniel Caton
Matthew Erickson
Lori McKittrick
Jeanette Miller
Bethany Pistorius
Daniel Santia
Lindsay Zupsic

Also, in attendance were: Dr. Robert Kartychak, Acting Superintendent, John Salopek, Solicitor; Brooke Baker, Business Administrator; Dr. Joel Roth, Director of Curriculum and Instruction; Michael Allison, principals; and visitors.

MOTION #1

By Matt Erickson, seconded by Bethany Pistorius, to approve the agenda as written.

An Executive Session was held on June 14, 2022 to discuss the superintendent search and prior to this meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended

Mr. Bufalini asked for approval of minutes.

MOTION #2

By Lori McKittrick, seconded by Dan Caton, to approve the May 24, 2022 and June 14, 2022, Board Meeting Minutes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #3

By Bethany Pistorius, seconded by Jeanette Miller, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of May, 2022, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of May, 2022, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of May, 2022, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Effective October 12, 2021, a maximum of thirty minutes total will be reserved during the Board meeting for community members who request to speak. At any time, the Board may allow additional time for the visitors portion of the Board meeting.

Whether the community member is participating virtually, or in-person, the community member will:

- State their name
- Have up to three minutes to make a statement and/or ask a question to the Board
- Only be able to speak once during the visitors portion of the board meeting
- Have their time begin when the individual begins to speak

It is recommended that community members wishing to speak during the visitors portion email the Board Secretary prior to the board meeting, however the online chat will be monitored during the visitors portion of the meeting for anyone wishing to speak.

A response may be given during the meeting, however, it is also possible that no response be provided during the Board meeting. The Board will instruct the Superintendent, the Business Administrator and/or the Solicitor to either respond to the inquiry or do further research and report back to the Board and/or the resident. For any question that requires a response, the District will contact the individual directly to respond or will share responses at the following Board meeting.

No visitors wished to address the Board.

Mr. Bufalini continued with committee recommendations and discussion.

Educational/Curriculum/Instruction by Matthew Erickson, Chair

MOTION #4

By Matt Erickson, seconded by Dan Santia, to approve the membership renewal in the Tri-State Area School Study Council for the 2022-2023 school year in the amount of \$700.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #5

By Matt Erickson, seconded by Bethany Pistorius, to approve the membership renewal with Pennsylvania School Boards Association for the 2022-2023 school year in the amount of \$12,007.28. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #6

By Matt Erickson, seconded by Lori McKittrick, to approve the renewal agreement with the Stepping Stones Group to provide supplemental school psychologist for the 2022-2023 school year at a rate of \$79.00 per hour. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Matt Erickson, seconded by Dan Santia, to approve the Outreach Services Agreement with Western Pennsylvania School for Blind Children for the 2022-2023 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Matt Erickson, seconded by Bethany Pistorius, to approve the Request for Services Agreement with Holy Family Specialized Learning for the 2022-2023 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Matt Erickson, seconded by Bethany Pistorius, to approve the Day Student Education Agreement with Glade Run Lutheran Services for the 2022-2023 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #10

By Matt Erickson, seconded by Dan Caton, to approve Melissa Potts, a student at Robert Morris University, to complete her principal internship during the summer of 2022, under the guidance of Korri Kane. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By Matt Erickson, seconded by Dan Santia, to approve the Memorandum of Understanding by and between the District and the Educational Support Personnel Association with respect to Grievance 2020-21 #3 and #9 with respect to the elimination of a position. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Athletics by Dan Caton, ChairMOTION #12

By Dan Caton, seconded by Bethany Pistorius, to approve varsity volleyball to attend camp at Indiana High School August 2-4, 2022. There will be no cost to the District. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Daniel Santia, ChairMOTION #13

By Dan Santia, seconded by Bethany Pistorius, to approve the three year Preventative Maintenance Agreement with Renick Brothers Mechanical Contractors for the Junior High School Poolpak at a cost of \$8,360.00. Subsequent years would be at a cost of \$8,880.00 and \$9,440.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Dan Santia, seconded by Carla Buxton, to approve the Three year Preventative Maintenance Agreement with Renick Brothers Mechanical Contractors for the Senior High School Chiller at a cost of \$2,420.00. Subsequent years would be at a cost of \$2,540.00 and \$2,670.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Dan Santia, seconded by Jeanette Miller, to approve the request from Hopewell Township Police Department to utilize Hopewell High School on July 13, 2022 from 6:00 PM-9:00 PM to host an emergency drill. Present at the drill will include Hopewell Fire Department, 911, Beaver County SWAT, and Medic Rescue. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Lori McKittrick, Chair

MOTION #16

By Lori McKittrick, seconded by Bethany Pistorius, to approve items (1) and (2) and to ratify item (3) as presented, in accordance with School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$252,194.53
2. Cafeteria Fund List of Bills in the amount of \$105,913.09
3. General Fund Payments to be ratified in the amount of \$2,025,618.51

MOTION #17

By Lori McKittrick, seconded by Dan Santia, to approve the renewal of the following insurance coverage through Utica Insurance Company and UPMC (for worker’s compensation) for the period July 1, 2022 through June 30, 2023. This coverage will be provided through the A.J. Gallagher Agency. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Privacy and Network Liability	\$6,274.00
General Liability/Excess Liability	\$85,491.00
Automobile	\$28,286.00
Workers Compensation	\$170,470.00

MOTION #18

By Lori McKittrick, seconded by Bethany Pistorius, to approve the E-Rate Category 1 services for Lit Fiber WAN through Crowncastle for the 2022-2023 school year in the amount of \$2,875.52. This cost represents Hopewell’s 50% E-Rate discount of this service. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Lori McKittrick, seconded by Jeanette Miller, to approve the purchase of 120 HP Laptops from Questeq in the amount of \$105,840.00 through COSTARS Cooperative Purchasing Program which will be paid with ARP ESSER funds. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Lori McKittrick, seconded by Bethany Pistorius, to approve the purchase of 190 HP Chromebooks from Questeq in the amount of \$48,366.40 through COSTARS Cooperative Purchasing Program which will be paid with ARP ESSER funds. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #21

By Lori McKittrick, seconded by Dan Santia, to approve the proposal from Doing Better Business (DDB) for renewal lease purchase of 2 District copiers, financed by a 60-month purchase lease through DLL Financing, at a monthly cost of \$356.98, effective July 1, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Personnel by Matthew Erickson, ChairMOTION #22

By Matt Erickson, seconded Dan Caton, to approve the payment of spring coaches beyond the regular season. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #23

By Matt Erickson, seconded Bethany Pistorius, to approve the rate of summer pay for bus cleaners that are employed by the District during the school year to be \$13.00 per hour, effective June 1, 2022. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #24

By Matt Erickson, seconded Jeanette Miller, to approve the employment of Bronwyn Korchnak as a credit recovery chemistry teacher for students in grades 7-12, to be compensated at a rate of pay of \$ 150.00 per student. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #25

By Matt Erickson, seconded Lori McKittrick, to approve the Athletic Director Contract with Donald Short, effective July 1, 2022 through June 30, 2027. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #26

By Matt Erickson, seconded by Bethany Pistorius, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Katrina Elder, lifeguard, effective June 17, 2022.
2. Employment of Rori Elder, lifeguard, effective June 17, 2022.

MOTION #27

By Matt Erickson, seconded Lori McKittrick, to approve the Agreement with the Pennsylvania Association of School Business Officials (PASBO) to provide the District with a Business Administrator at a cost of \$62.50 per hour, effective July 1, 2022. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #28

By Matt Erickson, seconded Bethany Pistorius, to approve the appointment of Johannah Robb, Board Treasurer, effective July 16, 2022 through June 30, 2023. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #29

By Matt Erickson, seconded Lindsay Zupsic, to approve the employment of Nicola Stuart, special education teacher at the Junior/Senior High Schools, effective August 22, 2022, at step 1 of the Bachelors scale. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #30

By Matt Erickson, seconded Bethany Pistorius, to approve the employment of Raymon Smith as on-site credit recovery supervisor substitute effective June 20, 2022. Compensation will be per the Collective Bargaining Agreement. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #31

By Matt Erickson, seconded by Dan Caton, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment Mia Blakeslee-Foley, lifeguard, effective June 29, 2022.
2. Employment of Aleena Gray, lifeguard, effective June 29, 2022.

Other Business

Mrs. Pistorius wanted to highlight Geneva College's musical theater camp. Both Hopewell staff and students attended this fantastic program.

Superintendents Report

Dr. Kartychak wanted to thank Dr. Kellee Oliver for her 10 years of service to the District as Coordinator of Pupil Personnel. Kellee is a proud Hopewell graduate and a positive advocate for students. Kellee will be missed. He also thanked Kate Gustafson, English teacher at the Senior High School who is retiring after 28 years of service to the District. Kate has been very active at

the high school, including the sponsor for the Class of 2022. I wish Kate a long and healthy retirement.

Dr. Kartychak reported that the District Comprehensive and Special Education plans are on the District website. He will be asking for Board approve for those plans on July 19, 2022. This has been a very long process. The Plan must be on public display for 28 days prior to approval. Both plans have been on display since June 20, 2022. Community members may contact Dr. Roth regarding the Comprehensive Plan or Dr. Utchell for the Special Education Plan.

Extended school year and credit recovery started on June 20, 2022. Its nice to have students back in the building. Elementary summer learning has also begun and end July 15, 2022.

Our valedictorian this year, Kenzie Mawhinney, was recognized as the Shell Student of the Year.

Solicitor's Report

None

Upcoming School Board Meetings

July 19, 2022, Regular Work Meeting, 7:00 p.m. Board Room and Virtual

MOTION Dan Caton, seconded by Dan Santia, that the meeting be adjourned. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Mr. Bufalini adjourned the meeting at 7:27 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, Board President

Brooke Baker, Acting Secretary