

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
MAY 24, 2022

The Board of Directors of the Hopewell Area School District conducted a virtual and in person Board meeting on Tuesday, May 24, 2022. This meeting was recorded.

The meeting was called to order at 7:01 p.m. by David Bufalini, Board President.

Prayer and Pledge of Allegiance was led by Ms. McKittrick. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
Carla Buxton
Daniel Caton
Matthew Erickson (via Zoom at 7:07 p.m.)
Lori McKittrick
Jeanette Miller
Bethany Pistorius
Daniel Santia (Via Zoom at 7:17 p.m.)
Lindsay Zupsic

Also, in attendance were: Dr. Robert Kartychak, Acting Superintendent, John Salopek, Solicitor; Brooke Baker, Business Administrator; Nancy Barber, Secretary; Joel Roth, Director of Curriculum and Instruction; Michael Allison, Lou Ceccarelli and Gary Hutsler, principals; and visitors.

Good New in our Schools reports were presented by Mr. Allison, Mr. Ceccarelli and Mr. Hutsler. Copies of their reports are attached to these minutes.

MOTION #1

By Bethany Pistorius, seconded by Lindsay Zupsic, to approve the agenda as written.

An Executive Session was held on May 10, 2022 and prior to the start of the meeting to discuss collective bargaining, legal issues, employee vacancies and matters relating to the Superintendent search. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended

Mr. Bufalini asked for approval of minutes.

MOTION #2

By Lori McKittrick, seconded by Bethany Pistorius, to approve the April 26, 2022 and May 10, 2022, Board Meeting Minutes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #3

By Bethany Pistorius seconded by Lindsay Zupsic, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of April, 2022, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of April, 2022, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of April, 2022, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Effective October 12, 2021, a maximum of thirty minutes total will be reserved during the Board meeting for community members who request to speak. At any time, the Board may allow additional time for the visitors portion of the Board meeting.

Whether the community member is participating virtually, or in-person, the community member will:

- State their name
- Have up to three minutes to make a statement and/or ask a question to the Board
- Only be able to speak once during the visitors portion of the board meeting
- Have their time begin when the individual begins to speak

It is recommended that community members wishing to speak during the visitors portion email the Board Secretary prior to the board meeting, however the online chat will be monitored during the visitors portion of the meeting for anyone wishing to speak.

A response may be given during the meeting, however, it is also possible that no response be provided during the Board meeting. The Board will instruct the Superintendent, the Business Administrator and/or the Solicitor to either respond to the inquiry or do further research and report back to the Board and/or the resident. For any question that requires a response, the District will contact the individual directly to respond or will share responses at the following Board meeting.

No visitors wished to address the Board.

Mr. Bufalini continued with committee recommendations and discussion.

Educational/Curriculum/Instruction by Jeanette Miller, Co-Chair

MOTION #4

By Jeanette Miller, seconded by Lori McKittrick, to approve the Agreement for Private Industry Council of Westmoreland/Fayette, Inc. to conduct one Head Start Classroom at Hopewell Elementary School for the 2022-2023 school year, subject to PIC receiving appropriate funding. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Dr. Erickson asked if the Head Start classroom was a revenue source for the District. Mrs. Baker stated that it was.

MOTION #5

By Jeanette Miller, seconded by Lindsay Zupsic, to approve the continuation of the Memorandum of Understanding by and between the Hopewell Area School District and the Hopewell Education Association with respect to Online Education for the 2022-2023 School Year. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #6

By Jeanette Miller, seconded by Bethany Pistorius, to approve the continuation of the Memorandum of Understanding by and between the Hopewell Area School District and the Hopewell Education Association with respect to Family Behavioral Resources. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #7

By Jeanette Miller, seconded by Lori McKittrick, to approve the Letter of Intent with the Beaver Valley Intermediate Unit to participate in the Technology Pool Counsel Consortium for the 2022-2023 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Jeanette Miller, seconded by Bethany Pistorius, to approve the Agreement with Adelphoi Education Services to provide emotional supports services to students on an as needed basis for the 2022-2023 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Jeanette Miller, seconded by Bethany Pistorius, to approve the Contract renewal for the 2022-2023 school year with AOT, Inc., providers of the District's occupational and physical therapy services, as well as speech therapy services on an as needed basis. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #10

By Jeanette Miller, seconded by Lori McKittrick, to approve Madison Martin, a student at Geneva College, to complete student teaching during the spring semester of 2023, under the guidance of Mrs. Daltorio at the Senior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By Jeanette Miller to approve Aiko Rivera-Nakazawa, a student at Geneva College, to complete student teaching during the spring semester of 2023, under the guidance of Mr. Keiper at the Senior High School was tabled.

Mr. Allison informed the Board that Ms. Rivera-Nakazawa was no longer pursuing a degree in education

MOTION #12

By Jeanette Miller, seconded by Bethany Pistorius, to approve Elizabeth Petro, a student at Robert Morris University, to complete pre-student teaching during the fall semester of 2022, under the guidance of Mr. Winters at the Senior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Jeanette Miller, seconded by Lindsay Zupsic, to approve Flexible Instructional Days for the 2022-2023 school year. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Buildings and Grounds by Daniel CatonMOTION #14

By Dan Caton, seconded by Bethany Pistorius, to approve the request from Hopewell Township to use the parking lots at Hopewell and Margaret Ross Elementary Schools for parking during Park Fest, July 9, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Dan Caton to approve the request of Craig Biller to use Gym B at the Junior High School from June 28, 2022 through June 30, 2022 from 8:00 a.m. until 2:30 p.m. for a youth basketball camp was tabled.

Dr. Kartychak was informed that the new varsity basketball coach, Mark D'Alessandris, would be conducting a camp.

MOTION #16

By Dan Caton, seconded by Bethany Pistorius, to approve the request of the varsity girls soccer team to use Tony Dorsett Stadium August 8, 2022 through August 11, 2022 from 8:00 a.m. until 3:00 p.m. to host a youth soccer camp. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Dan Caton, seconded by Lori McKittrick, to approve the request of Hopewell Youth Football to use the field at the Junior High School, Monday through Thursday from 6:00 p.m. until 8:00 p.m. beginning July 5, 2022 through November, for practice. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Dan Caton, seconded by Bethany Pistorius, to approve the request of Hopewell Youth Football to use Tony Dorsett Stadium on Saturday or Sunday beginning August 20, 2022 through October 2, 2022 for games. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Dan Caton, seconded by Lindsay Zupsic, to approve the request from Hopewell Township to use the parking lots at Hopewell Elementary School and Margaret Ross Elementary school during the BBQ & Blues event on Saturday, September 10, 2022 from 12:00 p.m. until 9:30 p.m. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Dan Caton, seconded by Bethany Pistorius, to approve the request of Mark D'Alessandris to use the Main and Auxiliary gyms at the Senior High School June 20, 2022 through June 23, 2022 from 9:00 a.m. until 12:00 p.m. for Shooting Stars Youth Basketball Camp. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Lori McKittrick, Chair

MOTION #21

By Lori McKittrick, seconded by Dan Caton, to approve items (1) and (2) and to ratify items (3) and (4) as presented, in accordance with School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$782,029.55
2. Cafeteria Fund List of Bills in the amount of \$126,114.16
3. General Fund Payments in the amount of \$2,035,070.77

MOTION #22

By Lori McKittrick, seconded by Dan Caton, to approve the Agreement with Medic Rescue to provide emergency medical transport for the 2022-2023 school year, at a cost of \$3,400.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #23

By Lori McKittrick, seconded by Bethany Pistorius, to approve the supply bids for the 2022-2023 school year for the following departments. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

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|----|--------------------|-------------|
| a. | Athletics | \$2,742.43 |
| b. | Art | \$15,352.91 |
| c. | Custodial | \$53,677.20 |
| d. | Industrial Arts | \$255.65 |
| e. | Physical Education | \$3,244.52 |
| f. | Science | \$1,474.05 |
| g. | Reprographics | \$7,302.80 |

MOTION #24

By Lori McKittrick, seconded by Jeanette Miller, to approve the purchase of a Pass-Thru Heated Cabinet in the amount of \$8,576.91 from the Cafeteria Fund for Independence Elementary. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #25

By Lori McKittrick, seconded by Bethany Pistorius, to approve Linda McCoy as the tax collector for Raccoon Township, effective July 1, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Personnel by Lindsay Zupsic**MOTION #26**

By Lindsay Zupsic, seconded by Dan Caton, to approve the reappointment of John F. Salopek, Esquire, Solicitor, effective July 1, 2022 through June 30, 2023. MOTION carried by a vote of six to three, with Ms. McKittrick, Mrs. Pistorius and Mr. Santia, voting no.

MOTION #27

By Lindsay Zupsic, seconded by Bethany Pistorius, to approve the reappointment of Brooke Baker, Board Treasurer, effective July 1, 2022 through June 30, 2023. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #28

By Lindsay Zupsic, seconded by Lori McKittrick, to reaffirm the District's Non-Discrimination Policy as required by Title VI and Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1975. Further, said policy to be advertised in the Beaver County Times. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #29

By Lindsay Zupsic, seconded by Bethany Pistorius, to approve the employment of the following K-6 Summer School teachers at the extended rate, per the collective Bargaining Agreement. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. Kristina Frioni
- b. Mike Sundry
- c. Kelly Pratte
- d. Katie Snyder
- e. Anne Beitler
- f. Lisa Morell (Substitute)

MOTION #30

By Lindsay Zupsic to approve staff for Extended School Year and Compensatory Education Services provided to identified students from June 20, 2022 through July 28, 2022. Final staff assignments and needs will be finalized by the end of the school year was tabled.

MOTION #31

By Lindsay Zupsic, seconded by Bethany Pistorius, to approve the employment of the following grade 7-12 teacher for credit recovery to be compensated at a rate of pay of \$150.00 per student. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. Raymon Smith, Math
- b. Michael Gill, General Science and Introductory to Scientific Methods
- c. Elizabeth Lehman, Biology
- d. Karin Aleva, Social Studies
- e. Rosetta Dufalla, English

MOTION #32

By Lindsay Zupsic, seconded by Lori McKittrick, to approve the employment of Michelle deBrucky as on-site credit recovery supervisor. Compensation will be per the Collective Bargaining Agreement. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #33

By Lindsay Zupsic, seconded by Jeanette Miller, to approve the Buildings and Grounds Director job description. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #34

By Lindsay Zupsic, seconded by Bethany Pistorius, to accept the resignation for retirement of Kristine Steuer, bus driver, effective May 27, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #35

By Lindsay Zupsic, seconded by Bethany Pistorius, to accept the resignation of Mary Malesky, transportation aide, effective May 5, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #36

By Lindsay Zupsic, seconded by Bethany Pistorius, to approve the employment of Brittany Wilfong, summer custodial help, effective June 6, 2022, pending receipt of all clearances. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #37

By Lindsay Zupsic, seconded by Jeanette Miller, to approve the employment of Taylor George, summer custodial help, effective June 6, 2022, pending receipt of all clearances. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #38

By Lindsay Zupsic, seconded by Bethany Pistorius, to accept the resignation for retirement of Cynthia Jamison, Attendance Secretary at the Senior High School, effective July 29, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #39

By Lindsay Zupsic, seconded by Bethany Pistorius, to approve the Collective Bargaining Agreement between the District and the Hopewell Cafeteria Educational Support Personnel Association for the period July 1, 2021 through June 30, 2025. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #40

By Lindsay Zupsic, seconded by Bethany Pistorius, to accept the resignation of Brooke Baker, Business Administrator, effective July 15, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #41

By Lindsay Zupsic, seconded by Lori McKittrick, to accept the resignation for retirement of Cynthia Compton, custodian, effective August 31, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #42

By Lindsay Zupsic, seconded by Jeanette Miller, to approve a leave of absence for Valerie Alexander, cafeteria employee, effective May 19, 2022 through the end of the 2021-2022 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #43

By Lindsay Zupsic, seconded by Bethany Pistorius, to approve the employment of the following District employees on the summer custodial roster, effective June 6, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. Alyssa Blose
- b. MaryKay Cain
- c. Deb Carlini
- d. Bobbie Rae George
- e. Debbie Hennesey
- f. Holly Hobbs
- g. Deb McMahan
- h. Sarah Shahan
- i. Debbie Skiba
- j. Kim Wilfong

Transportation by Dan Caton, Chair

MOTION #44

By Dan Caton, seconded by Bethany Pistorius, to approve the request of Hopewell Township to use District buses and drivers for Park Fest, July 9, 2022. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Other Business

None

Superintendents Report

Dr. Kartychak thanked those individuals that would be either leaving the District or retiring this year. All have given many years of service to the District. He also said that this is the last week of school. The weather looks good for graduation on Wednesday. He wished everyone a happy and safe summer.

Solicitor's Report

Mr. Salopek thanked the Board for his re-appointment as District solicitor.

Upcoming School Board Meetings

June 14, 2022, Regular Work Meeting, 7:00 p.m. Board Room and Virtual
June 28, 2022, Regular Business Meeting, 7:00 p.m., Board Room and Virtual.

MOTION by Bethany Pistorius, seconded by Lindsay Zupsic, that the meeting be adjourned. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Mr. Bufalini adjourned the meeting at 7:41 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, Board President

Nancy Barber, Secretary