

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
APRIL 29, 2019

The Board of Directors of the Hopewell Area School District met in regular session on Monday, April 29, 2019, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:15 p.m. by Lesia Dobo, Board President.

Prayer and flag salute was led by Dr. Miller. Roll call by the secretary followed. Those Directors in attendance were:

Daniel Caton (arrived at 7:25)
Lesia Dobo
Rob Harmotto
Lori McKittrick
Darren Newberry
Kathryn Oblak
George Patterson
Daniel Santia
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Robert Kartychak, Douglass Rowe, and Jessica Webster, Principals; Donald Short, Athletic Director; Lynn Utchell, Director of Special Education; and citizens.

Mrs. Dobo announced that an Executive Session was held prior to the meeting to discuss legal matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

"Good News" reports were presented by Mr. Kartychak from the elementary schools, Mrs. Webster from the Junior High School, Mr. Rowe from the Senior High School, and Mr. Short from athletics. Copies of these reports are attached to these minutes.

Mrs. Dobo asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Jeff Winkle, seconded by Dan Santia, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried by an affirmative vote of all Directors in attendance. Mr. Patterson and Mr. Newberry abstained from approving the minutes, as there were not present for the April 8, 2019 meeting.

Approval of Minutes

1. Recommendation to approve the March 25, 2019 business meeting minutes as presented.
2. Recommendation to approve the April 8, 2019 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Jeff Winkle, seconded by Darren Newberry, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of March 2019, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of March 2019, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of March 2019, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Sabrina Bellock was upset that students from the Junior High School walk through her yard after school and asked that the District help remediate that problem. She also shared a special education concern.

At this time Mrs. Dobo asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Jeff Winkle, Chair

MOTION #3

By Jeff Winkle, seconded by Dan Santia, to approve awarding 153 high school diplomas to Hopewell High School Senior Class of 2019. Further, awarding of said diplomas is contingent upon student completion of all graduation requirements. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #4

By Jeff Winkle, seconded by Kathryn Oblak, to approve items (1) and (2), as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request of Alex Nicholson, a student at Geneva College, to complete a student teacher placement in the fall of 2019 under the direction of Nicole Ozimok and Tina Carbone.
2. Request of Brittany Cejer, a student at Geneva College, to complete a student teacher placement in the fall of 2019 under the direction of Ciara Cutone and Sarah Homyk.

MOTION #5

By Jeff Winkle, seconded by Darren Newberry, to approve Agreement to participate in the Beaver Valley Intermediate Unit's Beaver County Summer Academy for 2019 at a cost of \$500.00. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #6

By Jeff Winkle, seconded by Kathryn Oblak, to approve the Outreach Services Agreement with the Western Pennsylvania School for Blind Children to participate in the Extended School Year program from July 8, 2019 through July 26, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Jeff Winkle, seconded by Lori McKittrick, to approve the contract renewal for the 2019-2020 school year with AOT, Inc., providers of the District's occupational and physical therapy services, as well as speech therapy services on an as needed basis. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #8

By Jeff Winkle, seconded by Kathryn Oblak, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education – Local Host at a cost of \$530.00 for the 2019-2020 school year.
2. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education at a cost of \$1.41 per student for the 2019-2020 school year.

Buildings and Grounds by Daniel Santia

MOTION #9

By Daniel Santia, seconded by Darren Newberry, to approve the request of Hopewell Girls Soccer to use Tony Dorsett Stadium to host Mad Skills Soccer Camp for children ages 5 to 12 from June 17, 2019 through June 20, 2019 from 6:00 p.m. until 8:30 p.m. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #10

By Daniel Santia, seconded by Rob Harmotto, to approve the request of Hopewell Area Aqua Club to use the pool and Gym B at the Junior High School from June 10, 2019 through August 16, 2019 for summer conditioning. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By Daniel Santia, seconded by Kathryn Oblak, to approve the request of Terry Borkovic to use Gym A at the Junior High School for volleyball camp for girls in grades 6 through 9 beginning June 10, 2019 through June 14, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By Daniel Santia, seconded by George Patterson, to approve the request of Joseph Sullivan for the Hopewell Community Big Band to use the Junior High School gym on Tuesday evenings beginning June 11 through July 16 as a potential indoor facility to be used in the event of rain. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Daniel Santia, seconded by George Patterson, to approve the Oil and Gas Lease by and between the District and Range Resources – Appalachia, LLC., effective April 29, 2019. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Finance and Budget by Lori McKittrick

APPROVAL OF GROUPED ITEMS

MOTION #14

By Lori McKittrick, seconded by Darren Newberry, to approve items (1) and (2) and to ratify items (3) and (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$413,987.11
2. Capital Reserve Fund payments in the amount of \$11,810.32
3. General Fund payments in the amount of \$4,245,757.36
4. Cafeteria Fund payments in the amount of \$135,109.89

MOTION #15

By Lori McKittrick, seconded by Kathryn Oblak, to approve the e-Service financial services contract with CSIU, effective July 1, 2019 through June 30, 2020 at an approximate cost of \$25,000.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Lori McKittrick, seconded by Rob Harmotto, to approve the e-Service student information system (SIS) contract with CSIU, effective July 1, 2019 through June 30, 2020, at an approximate cost of \$31,752.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Lori McKittrick, seconded by George Patterson, to approve the Renewal Services Agreement with the Omni Financial Group to provide third party administrative services for our 403(b) Plan in the amount of \$2,040.00, effective July 1, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Lori McKittrick, seconded by Kathryn Oblak, to approve the payment to Chris Nee and Morgan Singletary, Unified Bocce coaches, in the amount of \$500.00 each. This stipend is provided to the District by Special Olympics. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Lori McKittrick, seconded by Rob Harmotto, to approve the proposal from Hawley Consulting Group for a postretirement medical valuation for the District under GASB 75 at a cost of \$4,200.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Lori McKittrick, seconded by Dan Caton, to approve the membership dues for the Pennsylvania School Boards Association for the 2019-2020 school year in the amount of \$11,657.04. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

At this time Mrs. Conrad updated the Board on the 2019-2020 budget.

Personnel by Rob Harmotto, Chair

MOTION #21

By Rob Harmotto, seconded by Dan Caton, to appoint Brittany Story, sponsor of the Gay Straight Alliance Club at the Senior High School, effective September 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #22

By Rob Harmotto, seconded by George Patterson, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Gregory Barlion, substitute bus driver, effective March 29, 2019.
2. Employment of Teresa Bradfield, substitute bus driver, effective March 29, 2019.

MOTION #23

By Rob Harmotto, seconded by Kathryn Oblak, to accept the resignation for retirement of Kevin O'Connor, Courier, effective June 30, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #24

By Rob Harmotto, seconded by Darren Newberry, to accept the resignation for retirement of Kathy Rader, bus driver, effective June 30, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #25

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Tina Gibson, substitute custodian, effective April 12, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #26

By Rob Harmotto, seconded by Kathryn Oblak, to approve the employment of Martin Mackall, substitute custodian, effective April 12, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #27

By Rob Harmotto, seconded by Kathryn Oblak, to approve the change of employment status of Guy Celeste to substitute bus driver, effective April 15, 2019. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #28

By Rob Harmotto, seconded by Kathryn Oblak, to table the request of Paulette Baggett for a 30-day unpaid leave of absence. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Transportation by Jeff Winkle, Chair

MOTION #29

By Jeff Winkle, seconded by Dan Santia, to reject all bids dated March 20, 2019, for a 9-passenger van. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #30

By Jeff Winkle, seconded by Dan Santia, to accept bid and purchase two (2) 72-passenger buses from Wolfington, Inc. in the amount of \$84,663/each for a total of \$169,326. Delivery will occur between July 1 and August 17, 2019. Funds to be taken from the capital reserve account in the 2019-20 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #31

By Jeff Winkle, seconded by Darren Newberry, to accept bid and purchase one 24-passenger Wheelchair lift bus from Myers Equipment Corporation in the amount of \$60,940. Delivery will occur between July 1 and August 17, 2019. Funds to be taken from the capital reserve account in the 2019-20 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Miller had the following updates:

1. Paving projects throughout the District are complete.
2. Roofing repairs at the Junior High School are complete.
3. PSSA testing is currently going on and in its final stages.
4. Security project with cameras and secure access is complete.
5. The District received a grant to purchase 2-way radios. Currently the radios are being programmed and delivery should be very soon.
6. Due to wind damage, the Dream Court at Margaret Ross needed minor repairs.
7. Dr. Miller is in the process of obtaining a \$25,000 grant from the Liquor Control Board.

Dr. Maslyk reported that the Federal Programs audit recently took place. Compliance results should be sent in the next several weeks.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

May 13, 2019 – 7:00 p.m. Work Meeting, Central Administration

May 20, 2019 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

Mrs. Dobo announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mrs. Dobo asked for a motion for adjournment.

MOTION by Kathryn Oblak, seconded by Dan Santia, that the meeting be adjourned.
MOTION CARRIED.

Mrs. Dobo adjourned the meeting at 8:07 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, President

Nancy Barber, Secretary