

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
DECEMBER 22, 2015

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, December 22, 2015, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:10 p.m. by David Bufalini, Board President.

EXECUTIVE SESSION

An Executive Session was held prior to the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

Prayer and flag salute was led by Mr. Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Lesia Dobo  
Christopher Galzerano  
Rob Harmotto  
Lori McKittrick  
Daniel Santia  
Anna Segner  
Jeffrey Winkle

Also in attendance were: Dr. Charles M. Reina, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Korri Kane and Rob Kartychak, Principals; and citizens.

Dr. Reina presented Ms. McKittrick with the Pennsylvania School Board Association Service Award for her eight years of service as a Board member.

Mrs. Dufalla introduced Jennifer Cranmer, a 12<sup>th</sup> grade student at Hopewell High School. Jennifer won first place in the Voice of Democracy contest. Jennifer read her speech, "My Vision for America".

"Good News" was presented by Mr. Kartychak from the elementary schools. Good News reports from each building are attached to these minutes.

Mr. Bufalini asked for approval of minutes.

#### MOTION #1

By Jeff Winkle, seconded by John Bowden, to approve the November 24, 2015 Business Meeting minutes and the December 1, 2015 Reorganization Meeting minutes. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

#### APPROVAL OF GROUPED ITEMS

#### MOTION #2

By Rob Harmotto, seconded by Anna Segner, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

#### Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of November 2015, as presented, and make said report a part of these minutes.

#### Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of November 2015, as presented, and make said report a part of these minutes.

#### Financial Statements

3. Recommendation to accept Financial Statements for the month of November 2015, as presented, and make said statements a part of these minutes.

At this point in the meeting, Dr. Reina and Mrs. Robb reviewed the agenda in its entirety.

#### VISITOR'S COMMENTS

There were no visitors wishing to address the Board.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

#### **Education/Curriculum/Instruction by Lesia Dobo, Chair**

#### MOTION #3

By Lesia Dobo, seconded by John Bowden, to adopt Findings of Fact and Conclusions of Law with respect to a disciplinary hearing involving MA. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #4

By Lesia Dobo, seconded by Lori McKittrick, to approve the Independent Contractor Agreement for School-Based Peer Support Group for Grieving Children and Adolescents by and between the Hopewell Area School District and the Caring Foundation. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #5

By Lesia Dobo, seconded by Chris Galzerano, to accept the proposal from the Delta-T Group to provide substitute nurses and paraprofessional on an as needed basis. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #6

By Lesia Dobo, seconded by Chris Galzerano, to approve the Concurrent Enrollment Agreement by and between the Hopewell Area School District and Robert Morris University. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Anna Segner, Chair**APPROVAL OF GROUPED ITEMSMOTION #7

By Anna Segner, seconded by Lesia Dobo, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Proposal from Hopewell Girls Softball to build the dugouts at the Independence Elementary School softball fields.
2. Request of Hopewell Youth Baseball to use Gym A that the Junior High School December through February on Wednesday evenings from 8:00 until 9:30 p.m.

MOTION #8

By Anna Segner, seconded by John Bowden, to approve the sale for scrap of the 1997 Chevrolet dump truck, VIN #1GBJK34F0VF053773. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

Anna Segner, seconded by Daniel Santia, to approve the Winter/Spring pool schedule. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by John Bowden, Chair****APPROVAL OF GROUPED ITEMS****MOTION #10**

By John Bowden, seconded by Jeff Winkle, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Appointment of Diane Palsa as Delinquent Real Estate Tax Collector for Hopewell Township for 2015 school taxes for period December 31, 2015 through April 15, 2016
2. Appointment of Mary Ellen Oros as Delinquent Real Estate Tax Collector for Independence Township for 2015 school taxes for period December 31, 2015 through April 15, 2016.
3. Appointment of Pam Petrella as Delinquent Real Estate Tax Collector for Raccoon Township for 2015 school taxes for period December 31, 2015 through April 15, 2016.

**APPROVAL OF GROUPED ITEMS****MOTION #11**

By John Bowden, seconded by Jeff Winkle to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$250,860.41.
2. Cafeteria Fund payments in the amount of \$93,190.14.
3. Capital Reserve Fund payments in the amount of \$49,030.67.
4. General Fund payments in the amount of \$1,976,266.13.

**MOTION #12**

By John Bowden, seconded by Jeff Winkle, to approve Resolution #13-2015, a Resolution of the Board of Directors of the Hopewell Area School District, certifying that the District will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, which for the 2016-2017 school year is 3.2%. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Personnel by Mr. Harmotto, Chair**

**MOTION #13**

By Rob Harmotto, seconded by John Bowden, to approve the Contract for Professional Services with Pennsylvania School Boards Association for a Superintendent search. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #14**

By Rob Harmotto, seconded by Daniel Santia, to accept the resignation for retirement of Debra Shaffer, Family and Consumer Science Teacher at Hopewell Junior High School, effective January 15, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

**MOTION #15**

By Rob Harmotto, seconded by Lesia Dobo to approve items (1) through (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Karen Gartley as Kindergarten Department Chair.
2. Resignation of Jonathan Jones as head boys' volleyball coach and 3<sup>rd</sup> assistant girls' volleyball coach, effective December 22, 2015.
3. Resignation for retirement of Paul Kisucky, 4 hour cleaning person, effective December 31, 2015.
4. Resignation for retirement of Paul Kisucky, bus driver, effective December 31, 2015.

**MOTION #16**

By Rob Harmotto, seconded by John Bowden, to approve the employment of Holly MacBeth as a temporary special education aide at Margaret Ross Elementary School, effective December 21, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

## APPROVAL OF GROUPED ITEMS

### MOTION #17

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Appointment of Chad Toporski as co-sponsor of Stage Crew, effective January 4, 2016.
2. Appointment of Ronda Sensky as a volunteer gymnastics coach, effective December 22, 2015.

### MOTION #18

By Rob Harmotto, seconded by Daniel Santia, to approve the substitute personnel rosters. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

## **Transportation by Mr. Santia, Chair**

### MOTION #19

By Daniel Santia, seconded by Lori McKittrick to approve participation in the Western Pennsylvania Gasoline/Diesel Purchasing Consortium for the 2016-2017 school year MOTION carried unanimously by an affirmative vote of all Directors in attendance.

### Superintendent's Report

Dr. Reina wished everyone a Merry Christmas and Happy New Year and thanked the Board for their hard work and dedication to the students and Hopewell community throughout the year.

### Solicitor's Report

Nothing to report.

### Unfinished Business

John Bowden asked about the status of the state budget and where the District stood with respect to our finances. Mrs. Robb explained that the District's cash flow was currently stable. She stated that she will keep the board informed as to the District's bank balances if the legislature does not approve a budget soon.

Upcoming School Board Meetings

January 12, 2016 – 7:00 p.m. Work Meeting, Central Administration  
January 26, 2016 – 7:00 p.m. Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by John Bowden, seconded by Daniel Santia, that the meeting be adjourned.

Mr. Bufalini adjourned the meeting at 7:56 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary