

HOPEWELL AREA SCHOOL BOARD  
REGULAR WORK MEETING  
OCTOBER 8, 2013

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, October 8, 2013, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:01 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Mr. Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
David Ciccone  
Lesia Dobo  
Rob Harmotto  
Lori McKittrick  
Jeffrey Winkle

Members Absent:

Michael Johnston  
Daniel Santia

Also in attendance were: Dr. Charles M. Reina, Superintendent; Johannah Robb, Business Administrator; John Salopek, Solicitor; Nancy Barber, Secretary; Michael Allison and Patricia Simmons, Principals; Joann Futato, Director of Food Services; and citizens.

Mr. Bufalini welcomed everyone to the meeting and thanked the visitors for their attendance.

Dr. Reina announced that there were items that would be voted on later in the meeting then proceeded to review the agenda in its entirety.

**Buildings and Grounds:** by Mr. Johnston, Chair; Mr. Santia, Co-Chair

1. Request from Dustin Winkle and Anthony DeNardis to use the stadium facilities and parking lot on October 19, 2013 from 8:00 a.m. until 3:00 p.m. for a 5K race. This race is their senior project, which will raise money for autism and lymphoma research.
2. Proposal from S&S Processing, Inc. for repairs to the baseball field at an approximate cost of \$16,623.80.

3. Ratify proposal from Chester Pools for additional repairs to the pool gutter in the amount of \$11,200.00.
4. Bid from Fred L. Burns, Inc. for construction of the security entrance at Hopewell Junior High School in the amount of \$45,500.00.

**Finance and Budget:** Mr. Bowden, Chair; Mr. Winkle, Co-Chair

1. Transfer of \$800,000 from the general fund to the capital project fund effective June 30, 2013.

2. Fund balance assignments, restrictions and commitments:

Restricted for Stadium	\$21,521.99
Committed for Capital Projects	\$1,000,000.00
Committed for Budget	\$842,157.00
Committed for Health Care	\$1,000,000.00
Committed for Fut Retire	\$2,000,000.00
Committed for Technology	\$500,000.00
Unassigned	<u>\$2,732,096.93</u>
	\$8,095,775.92

3. Ratify PlgitPLUS CD purchase with the following four banks at \$248,000 each (\$992,000) to mature on March 24, 2014 at a .28% net rate.
  - a. Far East National Bank, Los Angelis, CA
  - b. Sterling National Bank, New York, NY
  - c. Merchants Bank of Indiana, Lynn, IN
  - d. Plainscapital Bank, Dallas, TX

**Personnel:** Mr. Harmotto, Chair; Mr. Johnston, Co-Chair

1. Request from Kelly Drummer for an unpaid leave of absence effective October 8, 2013 for up to six weeks.

**Transportation:** Mr. Santia, Chair; Mr. Harmotto, Co-Chair

1. Proposal with Petroleum Technical Services for the purchase of a fuel system pump in the amount of \$9,201.00.

The following items will be voted on at the October 22, 2013 Board Meeting

**Education/Curriculum/Instruction:**

1. Discussion/Recommendation: Partnership with the Beaver Valley Intermediate Unit for technology support services.

After meeting with representatives from the Beaver Valley Intermediate Unit, it was determined that the potential partnership was not feasible. Dr. Reina said that they are continuing to look for viable options.

2. Discussion/Recommendation: Robert Morris University's First Semester College in High School program.

Dr. Reina explained that the program was for students in their junior and senior years of high school to take classes through Robert Morris University to earn up to 15 credits towards college. Students would take classes during the evening or on Saturday, including a summer session at a reduced tuition rate. Mr. Allison was going assess student and parent interest in the program.

**Buildings and Grounds:**

1. 3-year Maintenance Agreement with ThyssenKrupp Elevator Corporation for two elevators at the Junior High School and two elevators at the Senior High School for an annual cost of \$3,360.
2. Renewal of the Preventative Maintenance Agreement with Renick Brothers for chillers for a period of two years at a total cost of \$3,996.00.

**Finance and Budget:**

1. Resolution to participate in the Beaver Valley Intermediate Unit's Joint Purchasing Program for the 2014-2015 school year at a cost of \$600.00.

**Nutrition & Food Services:**

1. Purchase for Hopewell Elementary School of a convection steamer from Tri-State Equipment Company at a cost of \$10,137. This purchase is from the State contract.

**Personnel:**

1. Reappointment of Celeste Beley as director of the school musical for the 2013-2014 school year at a stipend of \$3,000.
2. Employment of Marissa Bufalini as a lifeguard.

3. Resignation of Craig Bokor from the football coaching roster, effective immediately.
4. Resignation of Tim Monske as head track coach, effective October 22, 2013.
5. Resignation of Greg Cercone as an assistant boys basketball coach, effective October 22, 2013.
6. Substitute teacher roster.

### **Visitors**

Chuck Piroli asked if the Board would be taking action on the baseball field this evening. Dr. Reina answered that the Board would vote on this issue later in the meeting.

Norman Kraus spoke of his knowledge of technology support personnel in neighboring districts. He said that the trend for districts of our size was to hire part-time help. He offered to give Dr. Reina contacts of people that might be able to help us with our current technology support needs.

At this point in the meeting Mr. Bufalini returned to those items being voted on this evening.

### **Buildings and Grounds by Lori McKittrick**

#### **MOTION #1**

By Lori McKittrick, seconded by John Bowden, to approve the request from Dustin Winkle and Anthony DeNardis to use the stadium facilities and parking lot on October 19, 2013 from 8:00 a.m. until 3:00 p.m. for a 5K race. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

#### **MOTION #2**

By Lori McKittrick, seconded by David Ciccone, to approve the proposal from S&S Processing, Inc. for repairs to the baseball field at an approximate cost of \$16,623.80. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

#### **MOTION #3**

By Lori McKittrick, seconded by Rob Harmotto, to ratify the proposal from Chester Pools for additional repairs to the pool gutter in the amount of \$11,200.00. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #4**

By Lori McKittrick, seconded by Jeff Winkle, to approve the bid from Fred L. Burns, Inc. for construction of the security entrance at Hopewell Junior High School in the amount of \$45,500.00. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Finance and Budget by John Bowden**

**MOTION #5**

By John Bowden, seconded by David Ciccone, to approve the transfer of \$800,000 from the general fund to the capital project fund effective June 30, 2013. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**MOTION #6**

By John Bowden, seconded by Jeff Winkle, to approve fund balance assignments, restrictions and commitments. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Restricted for Stadium	\$21,521.99
Committed for Capital Projects	\$1,000,000.00
Committed for Budget	\$842,157.00
Committed for Health Care	\$1,000,000.00
Committed for Fut Retire	\$2,000,000.00
Committed for Technology	\$500,000.00
Unassigned	<u>\$2,732,096.93</u>
	\$8,095,775.92

**MOTION #7**

By John Bowden, seconded by Lesia Dobo, to ratify the PigitPLUS CD purchase with the following four banks at \$248,000 each (\$992,000) to mature on March 24, 2014 at a .28% net rate. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

- a. Far East National Bank, Los Angeles, CA
- b. Sterling National Bank, New York, NY
- c. Merchants Bank of Indiana, Lynn, IN
- d. Plainscapital Bank, Dallas, TX

**Personnel by Rob Harmotto**

**MOTION #8**

By Rob Harmotto, seconded by David Ciccone, to approve a request from Kelly Drummer for an unpaid leave of absence effective October 8, 2013 for up to six weeks. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Transportation by Rob Harmotto**

**MOTION #9**

By Rob Harmotto, seconded by Lori McKittrick, to approve the proposal with Petroleum Technical Services for the purchase of a fuel system pump in the amount of \$9,201.00. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Executive Session**

At this point in the meeting, Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

**Adjournment**

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by John Bowden, seconded by Rob Harmotto, that the meeting be adjourned. MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:48 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary